STEP 1:
Go to MYATCB which is found on the ATCB website. Click on the orange MYATCB box.
2. CREATE ACCOUNT

Welcome to MYATCB!

MYATCB provides credential holders, certificants and applicants with a single, secure portal to manage their credentials, board certification certificates and applications. It grants access to change of address, name change, online applications, printable documents and many more features.

IMPORTANT INSTRUCTIONS:
If you are an existing ATCB user, please login with your MyATCB credentials. If this is your first visit to MYATCB, you must click the Create Gateway Account button.
- Forgot username?
- Forgot password?

For security reasons, be sure to close your browser once you are done using this system. The Art Therapy Credentials Board cannot be held responsible for unauthorized access to the information you have entered in the browser.
3. FILL OUT FORM

User Information

Each applicant and/or licensee must register in Counselor Gateway in order to submit and maintain licensure applications and information with the Counselor Licensure Management System. The secure server encrypts your personal information via Secure Sockets Layer (SSL).

Please enter the following information to create your user profile.

* Name:
  - CREATING
  - AN
  - ACCOUNT
  - Suffix

Maiden Name:

* Date of Birth:
  - 11/15/50

* Do you have a valid social security #?
  - Yes

* Last 4 SSN:
  - ****

* Verify Last 4 SSN:
  - ****
Please create a username and password to access your gateway. **This information is not maintained by the ATCS.** Keep this information in a secure place.

- **Username** - Must be a minimum of 8 characters, maximum of 20 characters. Username is not case sensitive. Special characters are not allowed.
- **Password** - Must be a minimum of 8 characters, maximum of 20 characters. You may use any combination of letters (upper case and lower case) and numbers. Please limit special characters to (, $, _, &; %).
CONFIRM YOUR INFO-BE SURE TO CLICK FINISH